



**S.T. E-TENDER SPECIFICATION NO. 13/EUDC-I/2025-26/NOIDA (WORKS)**

**ELECTRICITY URBAN DISTRIBUTION CIRCLE-I,33/11KV SUB-STATION, SECTOR-18, NOIDA**

*Last Date of Bids Submission– 05-05-2025 at 12:00 A.M.*

*Tender 1<sup>st</sup> Part Opening Date – 05-05-2025 at 17:00 P.M.*

*Estimated Cost of Tender : Rs. 5.52 Lacs (GST Inclusive)*

*Second Part opening Date – will be notified later on e-tender website.*

**E-Tender Document's Cost deposited**

**R.No.....**  
**for Rs.....Dated:.....**

**A.A.O./D.A.**

**From : M/S ..... ..**

To,

The Superintending Engineer,  
Electricity Urban Distribution Circle-I,  
33/11KV Sub-station, Sectpr-18 Ist Floor,  
Opposite Sab Mall, NOIDA.

**Subject: S.T. E-Tender for Electricity Urban Distribution Circle-I, Noida against E-Tender Specification No.....**

Sir,

With reference to your invitation of E-Tender for the above. I/we hereby offer to the Paschimanchal Vidyut Vitran Nigam Ltd., the items mentioned in E-Tender Form (Part-I) in strict accordance with the annexed conditions of contract Form "A/B", Specifications and Schedule of Rates (Part-II) to the satisfaction of the purchaser or in default thereof agree for forfeiture of Sum of money (EMD) along with further actions mentioned in said conditions of tender to P.V.V.N.L. The detailed particulars are as below.

I/We agree to abide by this tender for the period till finalization of agreement.

A sum of Rs.....(Rupees ..... ) as earnest money is hereby enclosed as detailed below in favor of desired authority and full value of which shall be retained by P.V.V.N.L. against the condition of contract.

This offer shall remain valid for 180 (One Hundred and Eighty) days from the date of tender opening.

**Details of requisite E/M enclosed in the form of**

.....  
.....

Yours faithfully,

**(Signature of Tenderer with seal)**

**Date & time of acceptance of E-Tender : .....**

**Date & time of opening of E-Tender : .....**

From : M/s.....

To,

The Superintending Engineer,  
Electricity Urban Distribution Circle-I,  
33/11KV Sub-station, Sectpr-18 Ist Floor,  
Opposite Sab Mall, NOIDA.

Subject: S.T. E-Tender for the supply/ work of .....

Dear Sir,

With reference to your E-Tender Specification No.....for the supply/ work of ..... I/we hereby submit my/ our offer in accordance with the annexed terms and conditions, Specification to your satisfaction with the following details:-

1. Acceptance of General Terms & conditions and specification on the form enclosed and signed by me/ us.
2. I/we agree to binding myself/ our self that in the event of the supply/ work being awarded to me/ us, if I/we fail to execute the same, my/ our Earnest Money will stand forfeited.
3. I/we agree to abide by this by this tender for a period of 180 days for finalization and further for a period of as mentioned in Terms & conditions for execution of work/ supply in accordance with the conditions of contract.
4. I/we have been fully understood the work being tendered. I/we have previous experience of doing similar work. Details of the same are enclosed in proof of my/ our statement.
5. I/we also agree to commence the supply/ work within the period as mentioned in your Terms & conditions from the date of contract awarded to me/ us or am/ are authorized by you in writing for taking up the same pending formal execution of contract.
6. In case of any dispute I/we agree to abide by the decision of Superintending Engineer, Electricity Urban Distribution Circle-I, Noida /M.D., PVVNL, Meerut (as the case may be) which shall be final and binding on me/ us and where the Chairman, UPPCL, nominates an arbitrator for adjudication of differences of disputes in case of refusal/ neglect by such nominee, Chairman, UPPCL may nominate another person in his place.
7. I/we also agree that all disputes arising out or and touching or relating the subject matter of this tender, if go to the court of law shall be subject to the jurisdiction of local court of GB Nagar and High Court to the judicature at Allahabad only.

Yours Faithfully,

**SIGNATURE OF THE TENDERER  
WITH SEAL**

## **DECLARATION**

S.T. E-Tender invited by : The Superintending Engineer,  
Electricity Urban Distribution Circle-I,  
33/11KV Sub-station, Sectpr-18 Ist Floor,  
Opposite Sab Mall, NOIDA.

S.T. E-Tender for (Name of work/ supply) : .....  
.....  
.....

S.T. E-Tender Specification No. : .....

Name of Tenderer : .....

IN CONSIDERATION OF THE PVVNL having treated the tenderer to be an eligible person whose tender may be considered, the tenderer hereby agree to the conditions that the proposal in response to the above invitation shall not be withdrawn within 180 days from the date of opening of the e-tender, also to the conditions that if thereafter the tenderer does withdraw his proposal within the said period, the Earnest Money deposited by him may be forfeited to the PVVNL in the discretion of the letter.

**Signed this.....day of.....**

**SIGNATURE OF THE TENDERER  
WITH SEAL**

**PASCHIMANCHAL VIDYUT VITRAN NIGAM LTD.**  
**Electricity Urban Distribution Circle-I, Sector-18, Noida**  
**PART-I (A)**

**S.T. E-Tender Specn.. No...../EUDC-I/2025-26/Noida**

**Dt. of Acceptance :..... time..... Hrs.**  
**Due of Opening Dt .....time ..... Hrs.**

Dear Sir,

With reference to your invitation of tenders against above specifications, I/we hereby offer to the Paschimanchal Vidyut Vitran Nigam Ltd to supply the items/ executive the work mentioned in tender specifications in strict accordance with the annexed conditions of contract from “A/B”, commercial/ technical specifications (Bid Part-I) and schedule of rates (Bid Part-II) to the satisfaction of the purchaser. The detail particulars are as below :-

1. Name of Tenderer :
2. Address Office/Shop/Workshop :
  - (a) Phone No.
  - (b) Fax
  - (c) Email address
  - (d) Residence (With Tel No.)
3. Income Tax PAN No. :
4. GST No. :
5. Period of earlier experience for such type of job. :  
(Attach photo copies of supporting documents).
6. Performance Certificates :  
(Attach photo copies of supporting documents).
7. Validity of Proposal Rates :
8. Whether prices are applicable for reduced quantity : Yes / No / N.A.

Issued by :

**S.E.**  
**E.U.D.C.-I,**  
**NOIDA**

**(Signature of Tenderer & Seal)**

**PRE QUALIFYING NOTICE INVITING TENDER**  
**(Short Term E-TENDER No. 13/EUDC-I/2025-26/Noida)**

**General Terms & Conditions :**

Office of the Superintending Engineer, EUDC-I, Noida Invites **open e-Tender (Online Two Bid System Technical & Financial bid)** from eligible applicants, who fulfill the qualification criteria as stipulated in NIT/Tender form for carrying out the work of repairing & annual maintenance contract of printers, scanners, cartridge refilling, paper rim, software of all printers and other related works installed under eudd-v noida office, eudsd-iii, viii & ix noida office for the period of 12 months.

**Please note carefully the requirements for submitting/uploading tenders**

1. MINIMUM ELIGIBLE CRITERIA: As per uploaded Pre-Qualifying Conditions (Attached)..
2. The tenderers may obtain further information / clarification, if any, In respect of these tender documents from the office of Superintending Engineer, EUDC-I, Sector – 18, Noida.
3. The Intending bidders must be registered on e-tendering portal [www.etender.up.nic.in](http://www.etender.up.nic.in). Those who are not registered on the e-tendering portal shall be required to get registered beforehand. If needed they can be imparted training on online tendering process'. After registration the tenderer will get user id and password. On login tenderer can participate in tendering process and can witness various activities of the process.
4. The authorized signatory of intending bidder, as per Power of Attorney (POA), must have valid class-III digital signature. The tender document can only be downloaded or uploaded using Class-III digital signature of the authorized signatory.
5. E-tenders are invited in two parts (Part-I Techno Commercial Bid and Part II Price Bid) for the above work. Bid document (Tender Specification) is available online on <https://etender.up.nic.in> as per particulars indicated below. Any changes in the Bid Schedule, corrigendum etc. shall also be notified via same website. Prospective bidders are therefore requested to regularly check the website for any updates.
6. Tenderer is cautioned that the tender containing any material deviation from the tender document which consists of NIT, Instructions to tenderers, General conditions of contract, Special conditions of contract, Bill of quantities is liable to be summarily rejected as non-responsive.
7. Unless explicitly stated otherwise in the Tender Document, the contractor shall be responsible for the whole works, based on the Bill of Quantities and payment shall be as per accepted rates based on the activities carried out as in the Schedule of work.
8. The rate quoted by the tenderer shall be inclusive of all duties, taxes (inclusive of GST), fees, octroi and other levies, materials, labour to & FOR transportation of material, Work NOC for all department (Authority, PWD, Irrigation, Horticulture etc.), and labour charges etc.
9. **Superintending Engineer, EUDC-I, Sector -18 Noida reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the PVVNL/ Superintending Engineer, EUDC-I, Noida for rejection of his/her proposal.**
10. Tenderers are advised to visit the site before offering their rates.
11. The bidders are advised to keep in touch with e-tendering portal [www.etender.up.nic.in](http://www.etender.up.nic.in) for updates. Any corrigendum, addendum etc issued shall be part of this tender document and shall be made available on this e-tendering portal.
12. The SE EUDC 1 Noida will examine the bids to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids documents are generally in order.
13. The SE EUDC 1 Noida may waive any minor informality, nonconformity or irregularity in a bid that does not constitute a material deviation, whether or not identified by the Bidder in its bid, and that does not prejudice or affect the relative ranking of any Bidder as a result of the technical and commercial evaluation.
14. Prior to the detailed evaluation, the SE EUDC 1 Noida will determine whether each bid is of acceptable quality, is complete and is substantially responsive to the Bidding Documents. Any deviations, conditionality or reservation introduced will be reviewed to conduct a determination of the substantial responsiveness of the bidders bid. For purposes of this determination, a substantially responsive bid is one that conforms to all the terms, conditions and specifications of the Bidding Documents without any material deviations, objections, conditionalities or reservations and complies with all the statutory laws in force as amended from time to time. A material deviation, objection, conditionality or reservation is one (i) that affects in any substantial way the scope, quality or performance of the Contract; (ii) that limits in any substantial way, inconsistent with the Bidding Documents, the DISCOM's rights or the successful Bidder's obligations under the Contract; or (iii) whose rectification would unfairly affect the competitive position of other bidders who are presenting substantially responsive bids.
15. During bid evaluation, the SE EUDC 1 Noida may, at its discretion, ask the Bidder for a clarification of its bid. In case of erroneous/non-submission of documents required to be submitted by the Bidder as per the provisions of the Bidding Documents, the SE EUDC 1 Noida may give the Bidder not more than 7 working days" notice to rectify/furnish such documents, failing which the bid shall be rejected.

**Superintending Engineer**

**PRE QUALIFYING CONDITIONS OF THE TENDERERS AGAINST SHORT TERM E-TENDER NO. 13/EUDC-I/2025-26/NOIDA (WORKS).**

The bidders have to fulfill following minimum conditions of experience and financial competence in order to qualify for consideration this tender:

फर्म/टेकेदार को निविदा के भाग-प्रथम में निम्नलिखित प्रपत्र Upload कराने आवश्यक होंगे अन्यथा उसका भाग-द्वितीय नहीं खोला जायेगा।

Sl. No.	PARTICULARS	INFORMATION
1	TECHNICAL CAPABILITY	<p>The bidder should have successfully completed the turnkey/semi-turnkey work of the following nature in the last five financial year as prime contractor from the date of opening of bid part-1 in Government / Semi-Government / PSU Unit. Agreement with satisfactory work completion / Experience Certificate is to be compulsory to upload issued by the Tender Inviting Authority / Work Executed Authority -</p> <p>(a) Bidder Should have successfully erected and commissioned similar or higher rating work in a single turnkey/semi turnkey order, having minimum order value of 60% (Rs. 3.312 Lacs) of the estimated cost of the present tender specification,</p> <p style="text-align: center;">Or</p> <p>(b) Bidder Should have successfully erected and commissioned similar or higher rating work in a two turnkey/semi turnkey order, having minimum order value of 40% (Rs. 2.208 Lacs) of the estimated cost of the present tender specification,</p> <p style="text-align: center;">Or</p> <p>(c) Bidder Should have successfully erected and commissioned similar or higher rating work in a three turnkey/semi turnkey order, having minimum order value of 30% (Rs. 1.656 Lacs) of the estimated cost of the present tenderspecification,</p>
2	FINANCIAL CAPABILITY	<p>2.1.i- <b><u>The Minimum Average Annual Turnover (MAAT)</u></b> The bidder should have a minimum average annual turnover (MAAT) of Rs. 5.52 Lakh (100% of the estimated cost) per annum for the best three financial years out of the last five financial years.  <b>Note:</b> The audited balance sheet / CA's certificate with UDIN Number shall be uploaded in support of above failing which the bid shall not be considered.</p> <p>2.1.ii- <b><u>Net worth</u></b> of the bidder should be positive. Net worth means the sum total of the paid up capital and free reserves (excluding reserves created out of revaluation) reduced by aggregate value of accumulated losses (including debit balance in profit and loss account for current year) and intangible assets with UDIN Number shall be uploaded in support of above failing which the bid shall not be considered. Certificate of Net worth should be upload.</p> <p>2.1.iii- <b><u>Solvency:</u></b> - The bidder should have a minimum solvency of Rs. 1.38 Lakh (25% of Estimated cost) or credit facility for the same from scheduled commercial bank. Certificate of Solvency should be upload. <b>(The bank solvency should not be older than one year from the date of opening of first bid of the tender as per rules)</b></p> <p>2.2- The bidder shall to annex character certificate from the District Magistrate along with the Techno Commercial part of the bid document, Character Certificate should be valid on the date of bid submission. (Certificate should be uploaded)  <b>Note - i) In case of partnership firm, character certificate of all partners must be uploaded.</b>  <b>ii) In case Pvt. Ltd. co., character certificate of all directors must be uploaded.</b></p> <p>2.3- The bidder should not be black listed / debarred from business in any Govt. / Semi Government / PSU / Local Bodies etc. at the time of bid opening. They have to submit an undertaking on Rs. 10.00 non-judicial stamp paper with notary with date regarding this along with the bid. (Certificate should be uploaded)</p>
3	Payment	The Running Payment shall be made on pro-rata basis after successful completion of work and availability of funds.

4	<b>Other Documents</b>	4.1- Certified copy of GST registration of the firm must be enclosed. 4.2- Self-attested copy of PAN of the firm must be enclosed.
5	<b>Times of Completion:</b>	12 Months from the date of Agreement / L.O.I.
6	<b>P.B.G.</b>	The Contractor shall have to deposit a contract performance guarantee @ 10% of the value of Awarded Contract in the form of FDR/E-BG pledged in favor of EE EUDD-V NOIDA at the time of agreement/before the agreement validity of Security amount shall be 12 months. Security Money shall be returned/refunded after work completion and NOC issued by the concerned division.
7	<b>Earnest Money and Tender Fee</b>	<p><b>The Bidder has to be Deposited Earnest Money Rs. 5,520.00 and E-Tender Fee Rs. 1000+180=1180.00 (With GST) through RTGS in A/c of EE, EUDD-V, Noida of Axis Bank, Sector-18, Noida Account No. 916020026677998, IFSC Code – UTIB0000361 and pay-in slip, confirmation mail copy should be attached with the first Part through Online while filling the Tender Document.</b></p> <p><b>Note:-</b> उपरोक्त निविदा शुल्क एवं धरोहर राशि (अलग-अलग) <b>RTGS/NEFT</b> के माध्यम से हस्तान्तरित की जायें। <b>IMPS / Phonepe / Paytm / Any other wallet</b> द्वारा हस्तान्तरित धनराशि उपरोक्त मद में अप्राप्त मानी जायेगी। साथ ही उपरोक्त <b>RTGS/NEFT</b> की स्लिप (अलग-अलग) निविदा प्रपत्रों के साथ संलग्न करनी अनिवार्य है।</p>

नोट:- ई-निविदा से सम्बन्धित समस्त प्रपत्र/अभिलेख प्रथम भाग के साथ ई-टेंडर पोर्टल के माध्यम से ऑन लाईन ही प्राप्त किये जाएंगे, अपलोड किये गये प्रपत्र साफ एवं पठनीय योग्य होने चाहिए अन्यथा प्रपत्र को निरस्त कर दिया जायेगा। कोई भी प्रपत्र/अभिलेख मण्डल कार्यालय में अलग से स्वीकार्य नहीं होगा तथा अधोहस्ताक्षरकर्ता द्वारा ई-निविदा में अपलोड किये गये अभिलेखों को आवश्यकतानुसार मूल अभिलेखों से सत्यापन किया जायेगा। अभिलेखों में भिन्नता/ निविदा के प्रथम भाग में अपलोड नहीं कराने पर निविदा आमंत्रित करने वाले अधिकारी को निविदादाता की निविदा को बिना किसी कारण बताये निरस्त करने का पूर्ण अधिकार होगा।

**Signature of E-Tenderer with seal**



**TERMS & CONDITIONS AGAINST SHORT TERM E-TENDER NO. 13/EUDC-I/2025-26/NOIDA (WORKS) FOR CARRYING OUT THE WORK OF REPAIRING & ANNUAL MAINTENANCE CONTRACT OF PRINTERS, SCANNERS, CARTRIDGE REFILLING, PAPER RIM, SOFTWARE OF ALL PRINTERS AND OTHER RELATED WORKS INSTALLED UNDER EUDD-V NOIDA OFFICE, EUDSD-III, VIII & IX NOIDA OFFICE FOR THE PERIOD OF 12 MONTHS.**

**Special Conditions of the Specification**

**Responsibilities of Contractor:-**

- 1- The contractor is required to make themselves fully conversant with the job required and the work shall be executed as per general conditions of the tender specification contract.

**Taxes:-**

The Bidder all quoted rate should be inclusive GST & all other taxes.

**Others Terms & Conditions:-**

- 1- Any payment shall not be paid extra by the department against any parts of AMC items in contract period.
- 2- Printers must be inspected twice in a month.
- 3- Any Damage during maintenance shall be borne by the firm.
- 4- Refilling & Service of Printer must be completed within same days of information.
- 5- Supply of all Paper Rim must be given in 01 month from the issue of agreement.
- 6- Providing & installation of antivirus must be in next days after information as per requirement in AMC period.
- 7- Maintenance period 12 months from the date of agreement/L.O.I.
- 8- A Penalty @ ½% per week for Delay in Execution of work shall be payable by the contractor on the total value of work not done/late done as per work slip subject to the maximum penalty of 10% value of the work.
- 9- The work is to be Done by the Contractor under the Direct Supervision of concerned EE, EUDD-V, Noida.
- 10- Depending upon the site conditions, the individual quantity of any item / work may vary up to any extent but total value of the work shall not ±50% exceed beyond the Agreement Value.
- 11- All General Conditions of Contract laid down in Form 'A' & Form 'B' of UPSEB/ UPPCL/PVVNL shall also be applicable.
- 12- The Contractor shall have to deposit a contract performance guarantee @ 10% of the value of Awarded Contract in the form of FDR/E-BG pledged in favor of EE EUDD-V NOIDA at the time of agreement/before the agreement validity of Security amount shall be 12 months. Security Money shall be returned/refunded after work completion and NOC issued by the concerned division.
- 13- Payment of work shall be done by E.E., EUDD-V, Noida after successful completion of work monthly basis. Measurement of work shall be insured within 03 Days by submission of bill by concerned Executive Engineer.
- 14- Income Tax/ Labour Cess/ GST TDS / Other taxes shall be deducted from the bills of the Contractor as per rules prevailing at the time of payment.
- 15- If the Contractor Fails to execute the work within the stipulated period, the order placing authority reserve the right to get the work done departmentally or through any other agency. The Excess expenditure, if any, incurred in this connection plus 15% supervision charges shall be debited from the Contractor and it will be recovered from the Security Amount/Running/Pending Bills or through any other credit pending with UPPCL of the Contractor.
- 16- Notwithstanding the agreement executed with the Contractor, the Engineer of the contract always reserves the right to get the work done by department or through any other agency. The Contractor shall have no objection and claims over such work.
- 17- The Agreement can be terminated by the Engineer of the Contract at any time without any notice in the event of unsatisfactory performance of the Contractor. This is however, without prejudice to the other Terms & Conditions of the Agreement.
- 18- In case the tenderer quotes impractical rates for the work and does not enter into a contract, action will be taken to confiscate the earnest money of the tenderer and blacklist the firm.
- 19- As per the requirement of the work, out of the contracted quantity, the work can be done in the work area of any section after the permission of the Superintending Engineer, Electricity Urban Distribution Circle-I, Noida.
- 20- For any dispute arising out of the Contract, Chief Engineer (Dist.), Noida Zone, Noida. Shall final Authority to Decide the Dispute and his Decision shall be binding on both the Parties.
- 21- Full payment will be made only after the work is inspected by a third party.

**Superintending Engineer  
EUDC-I, Noida**